

April 25, 2013 Board Meeting Minutes

1. Attendance (Yes/No)

Executive Committee

President	Marsha Riggio <marshariggio@yahoo.com>
Past President	Cheryl Moore- Thomas <CMoore4@loyola.edu>
President Elect	Charles Guthrie <charles.guthrie3@gmail.com>
Interim Secretary	Emily Kirchner <emily.kirchner@waldenu.edu>
Treasurer	Marilyn Maze <mazemd@hotmail.com>

Division Presidents

MACES President	Cassandra Clarke-Williams <cclarkewilliams@gmail.com>
MSCA President	Michelle James <mjames@mscaonline.org>
MASERIVC President	Lee Richmond <LRichmond@loyola.edu>
MAMCD President	Mercedes Ebanks <MEbanks@Howard.edu>
MCDA President	Paula Brand <paulabrandcprw@gmail.com>
MAMHC President	Elizabeth Nyang <elizabethnyang@hotmail.com>
MAMFC	Open

Committee Chairs

Public Relations Chair	Marybeth Heather <marybethaheather@gmail.com>	Emily Lamoreau <elamoreau@me.com>
Newsletter Chair	Brad Spoon <bspoon28@gmail.com>	Sarah Gilden <sgilden@gmail.com>
Membership Chair	Marilyn <mспенadel@comcast.net>	Slater, Kimberly <KModo@intra.nida.nih.gov>
Program Coordinator Chair	Elizabeth Kuttler <ekuttler@gmail.com>	R. Tony Rufus Spann <rufusspann@yahoo.com>
CEU Chair	Charles Guthrie <charles.guthrie3@gmail.com>	Kierra Watkins <kierra.watkins@gmail.com>
Website/Social Media	Charles Guthrie <charles.guthrie3@gmail.com>	Open
Event Registrar	Gabrielle Green <gigreene816@aol.com>	Open

2. Officers/Chairs (Marsha)

- a. Anyone expecting to not serve in their current role next year starting July?
- b. That I know of: **combine positions and descriptions: registrar, ceu under treasurer for all conference registration question; pr and social media and website pr stuff; website separate**
 - 1. MAMFC Division President
 - 2. Newsletter Assistant Chair
 - 3. Program Coordinator Assistant Chair (Rachel Sessions?)
 - 4. CEU Assistant Chair
 - 5. Website/Social Media Chair (Jose Medrano?) and Assistant Chair
 - 6. Event Registrar (Gabrielle Green?) and Assistant

3. Finances (Marilyn):

- a. Treasurer's Report
- b. Elections - working with Riggio; **bylaws on timing of call**
- c. Updates
- d. Other

4. Website/Social Media (Charles/Angie):

- a. Members Click – Website Platform Provider: Change? Keep?
- b. Updates
- c. Other; **pay administrator \$30 an hour and keep members click; mcda follows our suit with website; sops for website is liz, tony, Charles; Charles to get with Marilyn about administrator; kim can do some membership on website**

5. MACD Annual Conference (Charles): **put in june newsletter, call for proposals date? Email call form to Charles**

- a. November 8, 2013 JHU Columbia
- b. Working Theme: "Counseling Specific Populations." **Aca prez elect? Walden prof transgender? Blank sop Charles will start**
- c. Workshops could include: Forensics Counseling, Counseling the Deaf, Counseling Adolescents, special needs population; LGBT; ethnic minorities

d. Last meeting Lee mentioned taping the Maryland Psychological Association Keynote this year as she could be a candidate for Keynote (at Univ of Baltimore)

8. MACD Spirituality Workshop (Lee/Elizabeth/Tony)

a. Saturday May 4 8:30-2:40

b. Loyola @ Timonium 100-200 folks

c. Structure

1. 8:30-9 Sign in

2. 9-12 Keynote

3. 12-12:30 Lunch

4. 12:30-1:30 Break out session - pick one of the three workshops

5. 1:40-2:40 Break out session - workshops repeat, pick one of the three workshops

6. 2:40 Clean Up

d. SOP update **liz to mail update**

e. Enrollment low at @25 people

f. Program flyer-Tony is drafting this up **Tony to make and lee to print**

8. Other Events (Marsha)

a. Leadership Retreat - rescheduled date pending - perhaps July , **maybe with mcda**

9. Newsletter (Sarah):

a. Next deadline- June 15

10. MCA (Marsha):

a. Still waiting to hear back from MD state

11. 2013 Institute for Leadership Training (Marsha):

a. Charles and Liz K to attend the 2013 Institute for Leadership Training, July 24-27, 2013 in Metro D.C. area.

b. ACA Scholarships available so we need to see about timeline to request.

c. Marybeth, Brad, Emily, Tony - expressed interest, still looking into this

12. ACA Annual Conference 2014 (Marsha)

a. We have one free conference registration for Hawaii from ACA based on our branch award

b. Executive Committee member to attend? **Emily k.?**

13. Division/Other Committee Updates (Marsha)

a. MCDA - Processing option to separate from MACD **100 attendees, \$5000 profit**

14. Schedule of Board (Marsha)

July 26th 8:00pm phone/internet

August 23th 7:00pm JHU Cola campus

September 27th 8:00pm phone/internet

October 25th 7:00pm JHU Cola campus

November 9th MACD Annual Conference/ Board Meeting following - only if needed

November 29th 8:00pm phone/internet

December 20th 8:00pm phone/internet

January 24th 7:00pm JHU Cola campus

February 23rd Winter Workshop/ Board Meeting following

March 20-24 ACA Annual Conference

March 28th 8:00pm phone/internet

April 18-19 MCDA Annual Conference

April 25th 7:00pm JHU Cola campus

May 4 Spring Workshop/ Board Meeting following

June 27th 7:00pm JHU Cola campus/ Board member transition meeting

15. Other

b. Change from SR-ACA to NR-ACA – Last meeting gave impression that we were open to changing to the Northern Region, okay for me to proceed? **Riggio**

c. Haven't heard back from co-sponsoring a DSM V workshop with LCPCM? **riggio**

16. Next Meeting: May 4 Spring Workshop/Board Meeting following if necessary