



MCA January 9<sup>th</sup>, 2018 at 7-9pm  
Executive Board Meeting Agenda

MCA Executive Board (and Division Presidents) was called to order (7:04pm)-: Karol, Cathie, Sarah, Shannon, LaNail, Janelle, Marilyn, Jacklyn, Tonya, Marsha, Christian, Sabira, Kerri, Lia

Absent: Cedric R (MACES), William F(M-ASERVIC)

Approval of Agenda: Motion to approve agenda by Janelle, seconded by Cathie

Trainings:

- Minority Youth Groups and Resistance (Marsha) in Baltimore

Approval of Past Meeting Minutes:

Motion to approve past minutes by Cathie, seconded by Janelle

**MCA Executive Committee**

Officer's Reports:

- 1) \*President's Report (Karol) – Karol invited Dr. Marilyn Maze to lead discussion on event pricing. Marilyn, Executive Director of the Asian Pacific Career Development Association (APCDA) and MCA Technology Chair, highlighted historically conference is biggest money maker of the year. If MCA is not making a profit we need to rethink pricing. Pricing needs to take into account cost of venue and food as well as CE cost. There were too many pricing options that were confusing to members. One day conference pricing should encourage joining membership. We need be mindful on how to verify members paying for one day and attending multiple times. Next year is a shorter conference, so 1.5 day conference should not have a one day option. Too many requests for refunds per LaNail. Marilyn agreed to do a cost analysis of last few conferences and share results. Sabira offered that MCDA is reducing fee structure to just 3 tiers: student/retired; member; non-member. Set aside discussion for Feb meeting.
  - a. Advocacy Day is moving forward successfully thanks to Advocacy Chair Rita Johnson's fine work

- b. Karol and Cathie are discussing other events have been discussed for the remainder of the year
- 2) Treasurer's Report (LaNail) Next month- LaNail, Michelle, Marsha can discuss fee tiers- February.
 

Clarify policy that once conference has begun we do not issue refunds. We are looking into attendance of one-day entrance fee versus presenter/whole conference. Concerns rose for whether we were monitoring members to avoid skimping on fees. Could we issue wrist bands/different colored name tags in the future? Working with Joann to make sure we are up to date. Please let LaNail know in advance before using Debit card to make sure there is money in the account. We lost money on the conference but not as bad as it could have been as we still have savings and have a plan to save aggressively and invest funds. LaNail wanted clarification that the board reviewed next year's contract and approved to avoid any pitfalls.
- 3) \* Executive Director's Report (Marsha) No updates, expressed a commitment to continue to assist with conference planning. Marsha offered to Cathie to help create registration flyer and assist with call for proposals.
- 4) \*Past-President's Report (Christian)
  - a. Please contact Christian for any nominations, looking for Treasurer Elect and Secretary Elect and want to put ballots out in February.
  - b. Board Discussion around need for Treasurer-Elect and term limits
  - c. Ballots out February
  - d. Positions: President elect, Secretary-elect, Treasurer-elect
  - e. Marsha motions to take treasurer-elect nomination committee off for 2018, LaNail seconds motion
    - i. Discussion- Assistant treasurer helpful, historically board positions have not been able to be fulfilled, 1 year is not enough time for someone to learn the treasurer position, an assistant could be an option
      - 1. Results- Yes (4)- LaNail, Marsha, Sarah, Sabira; No-(5) Cathie, Christian, Janelle, Shannon, Lia
      - 2. Motion does not carry
  - f. Cathie motions to change bylaws to return Asst Secretary and Asst Treasurer to By-Laws, seconded by Marsha
  - g. Discussion-
    - i. Voting- (In Favor) Janelle, Cathie, LaNail, Marsha, Christian, Sarah, Shannon, Sabira, Lia, Karol
    - ii. Motion carries
    - iii. Janelle will let Missy know about another by-law change to submit to membership
- 5) President-Elect's Report (Cathie)
  - a. Proposal is almost ready to launch, closing 3/31 **THEME IS ADVOCACY AND SOCIAL JUSTICE**
  - b. Communication with Monica co-sponsoring deep dive conference in March at Marymount no firm dates yet

- c. Working on 501c to 501 6 will table discussion until Feb meeting
  - d. LCPC Medicaid provider- provide information on website under resources will submit to Web under resources
- 6) Member-at-Large's Report (Sarah Gilden)
- a. No updates at this time.

Old Business:

- SOP
- Offering more workshops
- Proposed Finance meetings with quarterly with divisions to be discussed at the February meeting. LaNail to lead the discussion.
  - o MAMCD Conference/Workshop

New Business:

- Call for leadership for new division CSJ (Cathie)
  - o Call for board leadership positions, let Cathie know
- New MD Medicaid E-prep registration, now a requirement for Medicaid providers
  - o Putting info and links on website under Resources?
- Karol checked if board members are current with membership, message has been sent out to those members
- MCA membership requirement will be discussed during the February meeting

MCA State Divisions  
Division Updates

- 17. MCDA (Sabira)- Focus on conference and finalizing proposals.
- 18. MAMFC (Shannon)- Board voted and is proposing to change name to Maryland Marriage, Couples, and Family. Jan 19<sup>th</sup> Social, more information on weekly digest. April 21<sup>st</sup> MAMCD and MAFC conference. Updating website and creating awards.
- 19. MALGBTIC (Lia)- Board meeting Sunday

Motion to end meeting at 847pm

Future Board Meetings:

February 13 2018 – Executive Committee  
March 13, 2018 -- Full Board  
April 10, 2018 -- Executive Committee  
May 8, 2018 -- Executive Committee  
June 12, 2018- Full Board face to face