



**MCA April 23, 2017 Board Meeting
7-9pm via Zoom**

- 1) Roll Call (Cathie) Christian, Karol, Cathie, LaNail, Michelle W., Sara P., Sabira, Marybeth
- 2) Approval of Agenda (Christian)---no quorum, passed as guideline for tonight's meeting
- 3) Approval of Previous Minutes (Christian/Cathie)---postponed for email approval due to lack of quorum

MCA Executive Committee

- 4) President's Report (Christian) Upcoming events: ACA Illuminate in Washington DC, (now sold out—contact ACA membership services to see if additional tickets will be made available) we are supporting our LGBTQA community and divisions, Christian is working with Pres-elect Karol to transition fully July 1st. We are completing call for conference proposals (coming soon), secured our Keynotes, continuing to support all our divisions, including MACES annual conference
- 5) Treasurer's Report (LaNail)—MCA's finances are doing well, we are in a good place with a surplus of funds and are working with MAMCD's next conference. Reminder that LaNail's tenure will continue through 2018! We have approximately 22-25K in our primary account, not including savings and division accounts. Marilyn is looking into ProSystem that will verify payments and keep information secure. End of May/June will be looking at next years budget, consider investing surplus, hope is to have good financial stability and be able to award scholarships and address unused funds. Karol cautioned that expenditures will increase for 50th anniversary as a long term way to make more money and increase membership.
- 6) Executive Director's Report (Marsha)— no report
- 7) Past-President's Report (Stephanie)—no report---Nominations for MCA Board elections are almost complete
- 8) President-Elect's Report (Karol)—Working to get our 50th anniversary conference rolling! Karol will be attending MAMCD on Saturday, planning on giving out save the date cards for MCA Conference. Karol is also presenting at MCDA and will give out more cards. We need an update on progress of Conference Committee and roles, use of SOP manual, and start attracting vendors and presenters. We are continuing the courageous conversations and well as Bridge the Gap between Career Counselors and Mental Health Counselors. Conference Schedule Timeline: MCA Pre-Conference---Dependable

Strengths Training Mon-Wed, Thurs=Career, Fri=MHC, Sat=MHC. MCA should consider using a Virtual Assistant will need to look into cost, check with MCDA. Marilyn is working on new website with our new logo. So much excitement! If you know any vendors that want to market their wares (jewelry, anything does not have to be counseling related) please reach out to them!

- 9) Member-at-Large's Report (Sarah Gilden)—no report

Additional Agenda Items

- 10) Anthony Centore and ThriveWorks Sponsorship (Marsha)---No update, need Newsletter committee to weigh in on costs
- 11) Maryland Addiction Centers Sponsorship (Marsha) No update
- 12) Schedule Executive Board meeting to discuss Website update and design in June for July launch of new site and logo----Schedule Web Development meeting for June at our in person meeting next Month
- 13) ACEP Audit—update (Michelle W) Everything was submitted April 17 and we are waiting the results, there is no timeline available, estimates could be at least a month.
- 14) 50th anniversary Conference (Karol)—Encouraging MCA to pull together now to plan big event. Many hands make task lighter.
- 15) Announcement of Logo Contest Winner (Cathie) Our winner was notified, she will have \$50 credit off Conference and Free T-shirt with logo. Announcement on Web, Twitter, Facebook with Dr. Shauna Moore's name and design.

MCA Standing Committees Reports

- 16) Newsletter (Michelle)—No report
- 17) Public Relations (Marybeth)— Need Deadlines for Conference, Posters and Proposals so we can set up recurring reminders. Questions about updating Logo? Will update new logo all at once on Social Media with website to avoid confusion.
- 18) Membership (Nick)— no report
- 19) Advocacy (Janelle)— Will be submitting report for our latest newsletter
- 20) Technology (Marilyn M)—no update
- 21) Bylaws (Missy Wheeler) - no updates
- 22) CE/Credentialing (Michelle) ---Audit materials were submitted, going to follow up and email Donna of MAMCD to use their simple one page form
- 23) Program Planning (Lenese/Sarah Vayda)—no report. Need to schedule a planning committee meeting with Karol to clarify roles and timelines.
- 24) Emerging Leaders and Graduate Student (Sara Pula)— Emerging Leaders spoke on a panel at GW on the Quest of Meaning and that was well received. It will be submitted for a newsletter article. It was very good PR and UM wanted to hear more about our emerging leaders program. Need clarification of when next applications are due, also Washington Adventist College for Emerging Leaders.
- 25) Awards (Maya)— no report

MCA State Divisions

Division Updates

- a) MAMCD (Sherritta)—no report, Conference next Sunday
- b) MACES (Ajita)— no report
- c) MASERVIC (Lisa)—no report
- d) MCDA (Ronda)—Sabiria, Pres-Elect, taking over in June. This Thursday and Friday will be conference on Skill Building, May 31 Presentation on plans for growth, working on creating next year's calendar of events.
- g) MAMFC (Vacant)—no report
- h) MALGBTIC (Tony)—no report

19) Announcement of Next Board Meeting—**IN PERSON** **MAY 13, 2017**

Please set aside Saturday, May 13 from 10am-2pm for our in person board meeting.

We are in charge of setting up and breaking down our meeting room, so the actual meeting will be approximately 3 hours, including a simple lunch.

We are meeting in the da Vinci Meeting Room
Savage Branch of the Howard County Public Library
9525 Durness Lane, Laurel, MD 20723.

20) 8pm Board Meeting Adjournment –motion by Karol, seconded by Cathie and passed