



MCA Board Meeting
Feb 21 2019
Zoom 7:30-9pm

Board Members	
1) *PRESIDENT (18-19)	Catherine "Cathie" Eaton
2) *Past President (17-18)	Karol Taylor- Regrets
3) *President-Elect	Ajita Robinson-Regrets
4) *Executive Director	OPEN
5) *Secretary (17-19)	Janelle Bettis
6) *Secretary-Elec	Melissa Wheeler "Missy"
7) *Treasurer (16-18)	Shannon Kakkar
8) *Treasurer- Elect	OPEN
9) *Member-at-Large	OPEN
Divisions	
10) *MACES PRESIDENT (2018-2019)	Sara Pula/ Vicki-Dionne
11) *MASERVIC PRESIDENT (2018-2019)	Carol McGinnis-regrets
12) MAMCD PRESIDENT (18-19)	Michelle Chaney
13) *MCDA PRESIDENT (18-19)	Ebony Tara – Lucinda- regrets
14) *MAMFC PRESIDENT (18-19)	Dr. Vanessa Patton-Scott- regrets
15) MALGBTIC PRESIDENT	Lia Bostian- Sergio Washington
16) MCSJ President (18-19)	Chioma Anah- regrets
17) Committees	
18) *MCA Emerging Leader Chair (18-19)	Don Trahan- Regrets
19) Emerging Leader (18-19)	Kenya- regrets
20) Emerging Leader (18-19)	Annyck
21) Emerging Leader (18-19)	Keith – regrets
22) Emerging Leader	Rachel Stivers- regrets
23) Walden Intern	Grace Abraham Lewis
24) *Advocacy Chair (18-19)	Janice Toothman

25) Awards Chair (18-19)	Carol McGinnis- regrets
26) ByLaws Chair (18-19)	Daniel Fleshner—regrets
27) Credentialing Chair (18-19)	Perri Hooper- Regrets
28) Newsletter Chair (18-19)	Michelle Schoonmaker- regrets
29) Program Planning Chair (18-19)	OPEN
30) *Public Relations (18-19)	Carolyn Owens- regrets Rachel Stivers WELCOME!
31) *Registrar Chair (18-19)	Marilyn R- regrets
32) Membership Chair	Kerri- regrets
33) *IT Webmaster(18-19)	OPEN please use Lisa Oliver (Virtual assistant)
34) 1Archives (18-19)	OPEN
35) MSCA Liaison	Ileana Gonzalez- regrets
36) LCPC-M Liaison	OPEN

Quorum: Y/N

Meeting called to order by President, Cathie E. at 7:40pm

Approval of Today's Agenda: Motion made to adopt an amended agenda by Janelle, motion seconded to adopt an amended agenda. and Michelle

Approval of Jan minutes: Minutes were not approved. Postponed until we have quorum

Old Business:

- budget meetings are pending- **Tabled until March meeting**
- Member Engagement- **Tabled until March meeting**
- ACA Social Co-sponsor w/NECA/JHU/ACOC on Thursday Mar 28 7-9p Hilton New Orleans Riverside
- SWOT Analysis Results on 2018 Conference and SOPs postpone to FTF meeting 03/16/19
- Need to fill Open board positions, more candidates for elected officers
 - Welcome all nominations for open board positions
 - Notifications put on Website and Weekly Eblast

New Business:

-Vote to Change payment platform to WA to avoid 20% increase in fees-**Tabled until March meeting**

-Request from Awards Committee for increase in budget for spring gala- **Tabled until March meeting**

MCA Executive Committee

Officer's Reports:

1. President Report (Cathie)-
 - a. Cathie will defer report to in person meeting. Attended Advocacy Day and continues to offer support to divisions.
2. President-Elect's Report (Ajita)- No report
3. Past-President's Report (Karol)- No report
4. Treasurer (Shannon)
 - a. Last balance in account: \$21,687.64. UPDATES: PNC- Myself and Cathie are currently signees on the account. We would like to add Ajita and an elected treasurer-elect to the account when possible. CAPITAL ONE- I do not have access to the Capital One account. I have emailed Marsha and LaNail repeatedly to remove themselves from the account as signees so that we can make a transition. No movement on that yet. Possible next moves are to consult with Richard Yep for further instruction.
 - b. VOTE- we need the full board to vote on moving from Authorize.net to Wild Apricot's billing service. If we do not move to them, they will be charging us a 20% fee after July 2, 2019. I have already been working with a Wild Apricot representative to make this change, but need the final vote from the board.
 - c. BUDGET- Scheduling a budget meeting is in the works. We are currently in a financial crisis and all expenses should be thoughtfully considered.
 - d. OLD BUSINESS: Please remember to use the latest voucher form and to use the correct codes from the coding expense PDF when submitting voucher for reimbursement. Reimbursements are all paid out once a month on the 15th. Anything submitted after the 15th will have to wait for the following month.
5. Secretary (Janelle)-
 - a. Janelle will connect new PR chairs with email forwarding with Lisa.
6. Secretary-Elect (Missy W.)- No report
7. Member-at-Large's Report (vacant)
8. Executive Director (vacant)

MCA Standing Committees Conference Reports

- 1) Newsletter (Michelle S/Jazmone)- No report
- 2) Public Relations/Social Media (Kelsey/Rachel/Carolyn)-
 - a. The weekly digest has been reestablished! Send information to: public.relations@mdcounseling.org by Tuesday to be included in that week's digest. Cathie will send out PR chairs emails.
- 3) Membership (Kerri)- No report.
- 4) Advocacy (Janice)-
 - a. Advocacy took place on Feb 7, 2019 in Annapolis. Several bills were discussed.
- 5) IT Webmaster (OPEN) Please use Lisa Oliver, Virtual Assistant if needed
- 6) Bylaws (Daniel)- no report
- 7) Credentialing (Perri H.)- no report
- 8) Program Planning (OPEN) – no report
- 9) Emerging Leaders and Graduate Student (Don)- no report
- 10) Awards (Carol G.)- no report
- 11) Registrar (OPEN)

12) Archives (vacant)

MCA State Divisions
Division Updates

17. MAMCD (Michelle C.)-

- a. Feb workshop on postpartum depression at JHU. Conference is in April at JHU. Changes with board, president elect stepped down. Making progress to fill open positions

18. MACES (Sara P/ Dionne C.) –

- a. webinar in March, working on conference in May- finalizing dates

19. MASERVIC (Carol G.)-

20. MCDA (Ebony T.) - no report

21. MAMCFC (Keesha Vines/Miranda Mixon/Dr. Patton)-

22. MALGBTIC (Sergio/ Perri)-

- a. MALGBTIC had their first webinar last Saturday. went well, learned a lot about the process. Will add suggestions for MCA workshop SOP.

23. MCSJ (Chioma A.)-

- a. MCSJ is continuing to focus on the conference in April. Saturday 27th 8-4pm JHU.

Future Board Meetings:

Mar 16 1-4pm Face to Face meeting HoCo Library Savage Branch, 9525 Durness Lane, Laurel MD 20723, da Vinci Meeting Room

ACA March 27-31, 2019! MCA SOCIAL Thursday Mar 28, 7-9p Hilton New Orleans Riverside

Apr 11 7:30pm-9 pm via Online *choose different days due to multiple conflicts on Thurs eve

May 16 7:30pm-9pm via Online

June Leadership Retreat—TBD